



QUINLAN VISUAL ARTS CENTER

2011 SUMMER CAMP FREQUENTLY ASKED QUESTIONS

What are the camp hours? 9:00 A.M. – 2:00 P.M.

How much does camp cost? \$125 for Non-Members, \$100 for Members for one week sessions. Two week sessions are \$225 for Non-Members, \$195 for Members (if you sign up for two weeks, be sure to select an even and an odd week.) Family Memberships (\$100) and above receive the membership discount. If you would like to join, call or visit our website for membership forms.

What will we need to bring the first day of camp? Enclosed are Parental Consent and Medical forms that should be completed and returned to the front desk. If you have misplaced this information, you may download the forms on our website at www.quinlanartscenter.org & fax them to 678-343-2738. **A brief mandatory Parent/Teacher orientation** will be held in the main gallery at 9 AM on the first day of camp. There you will receive all necessary information concerning camp.

Will my child need to bring lunch & snack? Yes. Send a sack lunch and snack everyday that do not require refrigeration. Students have a mid-morning snack time and an hour for lunch outside (typically at noon with weather permitting). We request that snacks be low in sugar. Sodas may be purchased at the Quinlan for \$0.65 and the machine does accept dollar bills. Because the soft drink machine is located in downstairs in our studio space, campers may only purchase drinks at lunchtime so not to interrupt ongoing classes. A water fountain is always available. Please label lunches, snacks and drinks to avoid mix-ups and confusion.

What should my child wear? Campers should wear old, comfortable, cool clothes to camp as well as tennis shoes. Please be aware that this is art camp and students will be “creative” with a lot of different media and they may need to wear smocks or old T-shirts over their everyday clothing. There will be short 10 – 15 minute recesses outside throughout the day.

Where do I pick them up? Camp ends each day at 2:00 PM. Cars should line up no earlier than 1:50 PM. Please refer to the enclosed map for the drop off and pick up directions. If you need to pick up your camper early, please park your car in a parking area and come into the building to get your child. Please call in the event of an emergency and you will not be able to pick up at 2:00. Late pick ups will incur an aftercare fee of \$20. **Campers must have written permission to ride home with someone other than a parent.**

How are class groups determined? Classes are divided by grade: 1st & 2nd, 3rd & 4th, and 5th -8th. There will be approximately one instructor for every 10 children. With the camp director, interns & volunteer assistants to fill as needed.

Can my child bring a friend? Yes! \$30 per child. Guests should be in the same age group as the participating camper. Classes are geared to specific age groups to ensure the best experience for everyone. Please give instructors advance notice at least ONE day before the guest attends and be sure to fill out the **Parental Consent & Medical Forms**.

What is the cancellation/transfer policy for summer camp? Art Camp fees are non-refundable. No deferred tuition payment system is available, nor may tuition be prorated or a portion of tuition fee be transferred to another session. The Quinlan is not responsible for classes missed due to student absences. All instructors reserve the right to remove disruptive influences from their class. No refund will be given in the event of a dismissal. You may transfer your tuition to another session of Art Camp if notification of intent to withdrawal is given TWO FULL(2) business days before the first class. (A \$10 transfer fee will apply.) Exceptions due to emergency situations will be made at the discretion of the executive director. No refunds will be given after camp begins. Students may bring a friend to camp as long as the staff and teachers have been informed at least one day prior to arrival, as space is often limited. The day rate for Art Camp is \$30 and guests must have a completed Parental Consent and Medical Release form.

Who can I contact for additional information? Please call us at 770-536-2575. All forms and applications can be found on our website, www.quinlanartscenter.org. You can also fax us 678-343-2738 or email info@quinlanartscenter.org