



QUINLAN CLASSES/WORKSHOP AND PAYMENT POLICY

The Quinlan offers a senior class citizen (65 and older)/student/teacher discount for all adult classes so long as your membership is current. All refund policies pertain to the discounted rates.

The Quinlan reserves the right to alter or cancel classes as necessary.

No deferred tuition payment system is available, nor may tuition be prorated or a portion of tuition fee be transferred to another class.

The Quinlan is not responsible for classes missed due to student absences. Make-up classes will not be given. No refunds!

If a student is under 18 years of age, certain adult level classes will require parental consent. Please contact the staff to obtain a consent form.

Gift certificates are available for purchase and are redeemable for QVAC Classes, gallery sales, and gift shop merchandise (non-consignment items only).

CELL PHONE USE IS PROHIBITED! Cellular telephones need to be in "silent" mode (or left at home.)

Quinlan Classes should be a time for fun, however, please be considerate of those around you.

Loud conversations, personal music, and other disruptions during class time will not be permitted. **All instructors reserve the right to remove disruptive influences from their class.** No refund will be given in the event of a dismissal.

Returned Checks: All returned checks will result in an additional \$25 returned check fee.

REFUND POLICIES

Withdrawals: Class/Workshop tuition is non-refundable. You may transfer your tuition to another class/workshop if notification of intent to withdrawal is given **TWO FULL (2) business days** before the first class. (A \$10 withdrawal fee will apply). Exceptions due to emergency situations will be made at the discretion of the Executive Director.

No refunds will be given after the course begins. Transferred tuition credits are good through the end of the current calendar year and will thereafter be forfeited.

Cancelled classes: Decisions to cancel class due to insufficient enrollment will be made one (1) business day before the first class. A full refund will be given in the event of cancellation. Student is responsible for all other fees incurred (we do not offer travel reimbursement). If a gift certificate was used for the class, a credit will be issued. No cash refunds will be given for gift certificates. Fees may be applied to another course or workshop but if left unused, will expire in the December of that calendar year.