



Art in the Square
Downtown Gainesville, Georgia
October 3, 2009

Dear Exhibitor:

You are cordially invited to participate in Downtown Gainesville's sixth annual juried **Art in the Square** on Saturday, October 3, 2009. This event is sponsored annually by Main Street Gainesville and the Art in the Square Association.

The festival will take place on the Square in beautiful Downtown Gainesville between 10:00 am and 5:00 pm. Set up will take place between 8:00 and 10:00 am. There will be professional and amateur artists from Gainesville/Hall County and the surrounding region in all mediums displaying and selling. Games, music, and food from the many restaurants surrounding the Square will make this a special event. This year's show will be juried by Amanda Kroll, Executive Director of the Quinlan Visual Arts Center, Gainesville, GA.

Artists will be assigned approximately 10'X10' spaces under a large tent or tents on the Square. All artists must submit a completed application in order to be considered for acceptance by **August 15, 2009** along with your check for **\$60.00** made out to Main Street Gainesville. Six foot tables and up to two chairs are available per "booth" for a charge of \$10.00. Confirmation letters for all artists will be sent with available set-up time, booth location, directions and other pertinent information.

Thank you for your interest in **Art in the Square** and we look forward to working with you and your participation in this sixth year of this special event to showcase and promote local and regional artists.

Sincerely,

Anne Brodie Hill, Coordinator
7720 Appaloosa Trail
Gainesville, GA 30506
(770) 886-6126
e-mail: annebhill@aol.com



HOLD HARMLESS AGREEMENT

**6TH ANNUAL ART IN THE SQUARE FESTIVAL
SATURDAY, OCTOBER 3, 2009**

HOLD HARMLESS AGREEMENT:

I have read all rules carefully and agree to abide by them.

I, _____,
agree to hold harmless *MAIN STREET GAINESVILLE, LakeLanier CVB, CITY OF GAINESVILLE, HALL COUNTY*, and *festival organizers* thereof, from any claim including but not limited to injury to person, damage to property, loss by fire, theft or any other cause, nor will I/we be a party to any lawsuit.

This is a legal and binding hold harmless agreement.

SIGNATURE: _____ DATE: _____

CO-WORKER'S SIGNATURE: _____ DATE: _____



RULES AND REGULATIONS

6TH ANNUAL ART IN THE SQUARE FESTIVAL SATURDAY, OCTOBER 3, 2009

Please read the following rules and regulations for the *ART in the SQUARE FESTIVAL* before filling out and submitting your application. Thank you.

ENTRY REQUIREMENTS:

1. Submit two photos of the work you will be displaying including one of your booth set-up if you have them. **(As an invited artist, photos are not necessary.)**
2. Enclose a check for the entry fee, table rental fee and tent rental fee (if needed).
3. Complete and sign the application. The hold harmless agreement must be signed if you wish to participate in the festival.

DEADLINE FOR APPLICATION IS AUGUST 15, 2009

BOOTH SIZE AND FEES:

Your exhibit space will be approximately 10 x 10. The entry fee is \$60.00/show. More than one booth space may be rented. Tables (3x6) may be rented for \$10.00 per table. Chairs are provided at no extra charge and must be kept within the booth. Tents (10x10) may be rented for outside spaces for an additional \$60.00 per tent. **No commission is charged artists.**

TAXES:

Exhibitors are responsible for collecting and submitting all required taxes. Hall County currently collects 7% sales tax; this amount may change before the time of the festival.

SECURITY:

Gainesville Police will be on duty during the event. However, we cannot be responsible or liable for any injury in your booth to any customer or exhibitor and/or, loss or damage to property in your booth for any reason. You will be responsible for any insurance coverage for your personal property and/or injury to any customer/persons in your booth.

DISPLAYS, TABLES AND CHAIRS:

Exhibitors must bring their own display materials such as easels, display screens, etc. All tables must be draped to the floor on all sides. Booths must be kept clean at all times, and must be left clean at the end of the festival. All items not displayed must be kept under your tables and out of sight.

SET-UP AND BREAKDOWN:

Set-up begins Saturday at 8:00 AM. You should have your area ready to greet customers by 10:00 AM. Show hours are from 10:00 AM – 5:00 PM on Saturday. All displays are to remain set up until the close of the festival. **PLEASE LEAVE YOUR BOOTH AREA CLEAN!**

THERE IS NO SMOKING ALLOWED IN THE FESTIVAL AREA. THANK YOU.



VENDOR INFORMATION FORM
6TH ANNUAL ART IN THE SQUARE FESTIVAL
SATURDAY, OCTOBER 3, 2009

Vendor Name _____

Owner Name _____

Owner Address _____

Phone Number _____ E-mail _____

Cell Phone Number _____ Fax _____

Description of Work (Attach photos if available.) **Not necessary for invited artists.**

(Attach additional sheet if necessary.)

Special Instructions

(Do you have your own table, set-ups? Do you need an electrical power outlet, more than one table, etc.?)

- Entry Fee: \$60.00 for a 10' by 10' booth space
- I plan to bring my own pop-up tent:
- I wish to rent a 6' table: (additional \$10)
- I wish to rent a 10' x 10' pop-up tent (additional \$60)
- Other charges:

TOTAL: _____

Please complete this form and mail back with your fee(s) ASAP or no later than **AUGUST 15, 2009** for October show.

Make your check payable to:

MAIN STREET GAINESVILLE

MAIL TO:

Anne Brodie Hill, Coordinator

7720 Appaloosa Trail

Gainesville, GA 30506

(770) 886-6126 e-mail: annebhill@aol.com